

APPROVED MEETING MINUTES  
Alexandria Community Services Meeting  
4850 Mark Center Dr. Alexandria, VA  
Conference Room #1301  
September 7, 2023 – 6:30 pm

Members Present: Mary Lyman, Chair  
Henry Johnson, Vice Chair  
Mary Catherine Gibbs  
Michele Walz  
Krista Oberlander  
Brian Marvin  
Marybeth  
Ian Ring  
Luisa Lancetti

Members Absent: Abdulahi Abdalla (Excused)  
Venus Yarbrough (Unexcused)  
Erica Hamilton (Unexcused)

Staff: Phil Caldwell, Center Director for Adult Services, DCHS  
Executive Director of the Alexandria Community Services Board  
Chontelai Patterson-Mendie, Administrative Operations Officer  
Erica Vasquez, Management Analyst I  
Celestine Chew, Admin Support Supervisor

Ms. Lyman called the Board Meeting to order at 6:42 p.m.

I. PUBLIC COMMENT

II. CONSENT ACTION ITEMS

- Approval of June 1, 2023, Board Minutes: On a motion by Mr. Henry Johnson, seconded by Mrs. Mary Catherine Gibbs, the Board unanimously approved the minutes of the June 1, 2023, Board meeting.

III. DISCUSSION ITEMS

- The Board reviewed minor corrections to Board Policies 8-20- Board approved unanimously to accept the policies as presented with minor grammatical corrections submitted by the Chair.
- Mr. Caldwell introduced a new member of the Board, Luisa Lancetti. She is a retired lawyer, who has personal and professional experience with CSB services. She is a long-time resident of Alexandria and has a brother that utilizes developmental services.
- Michele Walz was appointed to the executive Committee. The Board unanimously approved.
- State Performance Contract – The Board unanimously approved.

- CARF (Commission on accreditation of Rehabilitation Facilities) will be visiting 3 CSB programs (Day Support, MAT and vocational services) October 11-12,2023, for the triannual recertification review.
- Ethics Annual Review will take place in October 2023
- Public Health Advisory Committee, Mr. Caldwell asked for someone to staff the committee per the Committee's City guidelines. Michele Walz volunteered and was appointed.
- VACSB association is being held in Roanoke Oct 4-6, 2023. Two Board members are planning to attend.
- Marcus Alert: Update on CSB status for implementation. CSB is pursuing a State funded, federal pass-through grant to implement Marcus Alert by July 1, 2024.

#### IV. BOARD CHAIR COMMENTS /CONCERNS

- Information on city resources should be more readily available, or even advertised in user friendly pamphlets or website.

#### Adjournment

Having accomplished all items on the published agenda and a motion by Mr. Henry Johnson, seconded by Ms. Michele Walz, Ms. Lyman adjourned the meeting at 8:14 pm.

Respectfully submitted,  
Celestine Chew