

**Independent Community Policing Review Board  
December 6, 2023, 7:00 – 9:00 PM  
City Council Workroom, City Hall**

**MINUTES**

1. Call to Order and Roll Call.

Chair Krupicka called the meeting to order at 7:03 PM.

Board Members present:

Darryllyn Franklin, Secretary

Christopher Lewis

Rob Krupicka, Chair

Ingris Moran

Jeanne O'Toole

Alexis Stackhouse, Vice Chair

Board Members absent<sup>1</sup>:

Francisco Duran

Todd Pilot

City Staff Members present:

Don Hayes, Chief of Police

Jeff Harrington, Sergeant, APD Office of Professional Responsibility

Loren King, Sergeant, APD Office of Professional Responsibility

Kim Neal, Independent Policing Auditor

Robert Porter, Assistant City Attorney

2. Approval of Meeting Agenda.

WHEREUPON, on motion by Member Lewis, seconded by Vice Chair Stackhouse, the Board unanimously approved the agenda. Opposed, none.

3. Approval of Minutes from November 1, 2023.

WHEREUPON, on motion by Member Lewis, seconded by Vice Chair Stackhouse, the Board unanimously approved the minutes. Opposed, none.

4. Public Comments.

There were no public comments.

5. Agenda Items and Next Meeting Scheduling.

- Updates from Board Members/Subcommittees.

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<sup>1</sup> Board members' absences were excused by Chair.

Member Franklin noted she was ill and missed the City's Community-Police Stakeholder meeting.

Member O'Toole questioned how many times a member can be chair if the member served as chair part of a previous calendar year.

Members Lewis and Franklin agreed to collaborate on the Board's community engagement proposal. The Board discussed possible locations.

Member O'Toole stated that she attended the Lynhaven Civic Association meeting with the Independent Policing Auditor and responded to questions from the attendees.

Vice Chair Stackhouse agreed to be in charge of the Board's training subcommittee.

Chair Krupicka confirmed that the Board's Bylaws were approved by the City Council and are posted on the website.

#### 6. Alexandria Police Department Update.

Chief Hayes was present to provide the Board with updates on key investigations.

Vice Chair Stackhouse asked regarding the status of the investigation regarding residents wearing ski masks on AHRA properties. Chief Hayes provided an overview of the facts and stated that the matter was pending an Office of Professional Responsibility investigation.

Vice Chair Stackhouse also inquired regarding the incident involving a mask that was located in an APD marked cruiser. Chief Hayes provided that the Office of Professional Responsibility investigated the incident, and a final decision was rendered.

Chief Hayes also discussed the robbery at the Bradlee Shopping Center's McDonald's and noted that APD's top priorities are to reduce and address crime.

Member O'Toole discussed her recent ride-along and how they responded to a call regarding the same homeless community member twice. There was a call regarding the same community member earlier during the morning shift. There was no ACORP team member available to respond to calls on Veteran's Day. Chief Hayes communicated that the ACORP teams have been increased to three teams, and sixty percent of officers have received mental health training. Member Lewis also questioned how the Board could assist with recruitment efforts. Chief Hayes further communicated that the Board could join APD with efforts like walking with APD and attending their community events as well as support efforts to increase mental health resources and build closer facilities to Alexandria so that officers do not have to drive so far to obtain mental health evaluations for community members. Chair Krupicka suggested sending a letter to the General Assembly with a copy to the City Council regarding the Board's experience with ride-alongs and the implications of mental health. Finally, Vice Chair Stackhouse questioned the status of her inquiry regarding whether defense counsel training is provided at the Academy. Chief Hayes agreed to look into her inquiry.

Sergeant Harrington discussed the APD's 2023 Use of Force Report and provided a high-level overview regarding the new Use of Force Directive effective January 26, 2023. (The revised Use of Force directive was subsequently sent to the Board via email on December 8, 2023.)

7. May 2023 City Council approved changes to Title 2, Chapter 4, Article A regarding Committees, Boards and Commissions.

Assistant City Attorney Robert Porter provided a handout of the changes, noting page 8, and also sent the handout via email on December 6, 2023. (The City Council's Rules of Decorum were subsequently sent to the Board via email on December 11, 2023.)

8. Memorandum of Understanding Discussion.

Independent Policing Auditor Kim Neal informed the Board of the receipt of a memorandum from the City Attorney's Office regarding FOIA requirements regarding law enforcement investigations, noting the implications for public disclosure and closed session meetings. Upon the City Attorney's Office authorization, the memorandum will be shared with the Board. (The memorandum was subsequently sent to the Board via email on December 8, 2023.)

With the receipt of this memorandum, the Board will receive a draft Memorandum of Understanding at its January 2024 meeting.

9. New Business.

- Reminders:

- Board Officer Elections in January 2024.
- Security Awareness Training must be completed quarterly.
- 2023 Police Ride-Alongs must be completed by December 31, 2023. Complete training attestation forms and submit to the IAPA.
- All required CY2023 training must be completed by December 31, 2023.

Chair Krupicka inquired about the Board sending a letter of support regarding mental health initiatives. Member Lewis agreed to draft the letter. (The draft letter was sent to the Board via email on December 18, 2023.)

WHEREUPON, on motion by Member Lewis, seconded by Member Franklin, the Board unanimously agreed to move forward with drafting a letter. Opposed, none.

Chair Krupicka reiterated reserving the March meeting for discussion regarding the APD budget and meeting at a location in the community. Member Franklin proposed the March meeting to occur either March 2<sup>nd</sup> or 9<sup>th</sup>. Further discussion will occur at the January 2024 meeting.

Chair Krupicka also noted that the April meeting should incorporate APD updating the Board on use of force and complaint statistics. The Independent Policing Auditor suggested

that such presentations occur biannually.

Finally, Chair Krupicka would like to reserve the May meeting for the Board's retreat.

10. Motion to Adjourn the Meeting.

WHEREUPON, on motion by Member Moran, seconded by Member Franklin, the Board unanimously approved to adjourn the meeting. Opposed, none.

The meeting concluded at 8:33 PM.