



INTERSECTION DAYLIGHTING REQUEST PROCESS

Process:

1. Complete and submit Page 3 of the Intersection Daylighting Request Form with a description of the Project Champion's request and the intersection's characteristics/ existing issues to the Mobility Services Division.
2. City staff will review the conditions in the affected area and will work with the Project Champion to refine proposed changes to address the identified issue.
3. Once the completed form is returned to staff, staff will review the request to confirm that it meets the eligibility criteria and how.
 - a. If the request meets at least two of the criteria listed on Page 2, staff will approve the request administratively and determine the amount of parking removal needed based on visibility, grade/topography, type/lack of intersection control, and curb radius.
 - b. If the request would result in increased speeding or less stopping as a result of parking removal (as determined by engineering judgment), OR current conditions satisfy stopping sightline distance requirements (as determined by staff) AND there is no history of crashes at the intersection within last five years, the request will be denied by staff.
 - c. If the request meets only one of the Eligible Locations criteria AND is not deemed ineligible, the Project Champion can request that the issue be docketed for a Public Hearing before the Traffic and Parking Board.
 - i. Notification of a hearing on the proposed zone will be posted in the affected area.
 - ii. The Project Champion is expected to attend the Traffic and Parking Board Public Hearing and provide testimony.

NOTE: For daylighting requests at multiple intersections, please submit an application through the Neighborhood Transportation Improvements Program: <https://www.alexandriava.gov/transportation-planning/neighborhood-transportation-improvements-program>



INTERSECTION DAYLIGHTING CRITERIA

Criteria

- Must involve two of the following:
 - Stopping sightline distance/intersection sight triangles insufficient as determined by T&ES staff
 - Driver needs to be able to see pedestrians from 155 feet away at 25 mph
 - Grade (>3% per AASHTO guidance; determined via Traffic Engineering analysis)
 - Uncontrolled crossing
 - Crashes within last five years
 - Only if could be addressed by improving sight distance
 - Especially if any crashes resulted in injury
 - Presence of:
 - School bus stops (on the approaches in question, as determined by staff)
 - Public bus stops (on the approaches in question)
 - Schools, recreation/community centers, libraries, parks, and public squares (within 750 feet)
 - >25-foot curb radius
 - If drivers tend to park along the curvature of the intersection
 - If crosswalk/sidewalk is far back from intersection
- Staff would determine the amount of parking removal needed based on:
 - Visibility needed to satisfy stopping sightline distance requirements
 - Grade and topography of the roadway
 - Type or lack of intersection control (less is needed at controlled intersections)
 - Curb radius

INTERSECTION DAYLIGHTING REQUEST FORM



Please fill out the first page of this application and return to max.devilliers@alexandriava.gov or mail to Max Devilliers, Mobility Services, 421 King Street, Suite 235, Alexandria, VA 22314. Staff will contact the Project Champion to further refine proposed solution to address the issue that the applicant is trying to address.

Reason for the Request (*What are you trying to solve/address?*):

Are there any of the following at the intersection this is being requested for:

- | | |
|---|--|
| <input type="checkbox"/> School bus stops | <input type="checkbox"/> Recreation/community centers (w/in 750ft) |
| <input type="checkbox"/> Public bus stops | <input type="checkbox"/> Libraries (w/in 750ft) |
| <input type="checkbox"/> Schools (w/in 750ft) | <input type="checkbox"/> Parks (w/in 750ft) |

Location: _____
(*Map or figure may be provided as an attachment*)

Approximate number of spaces requested (assume 20 feet per space): _____

Project Champion (Point of Contact) Information:

Name: _____

Address: _____

Email: _____

Phone Number: _____

Best Way to Contact:

Email

Phone

Best Time of Day to Contact:

Morning

Afternoon